

Dancing On Main Street Application for Concession Booth or Space



Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Have you participated at a Main Street Amherst event in the past? Indicate event and year? \_\_\_\_\_

**Participation Fees & Requirements** (check all that apply)

FOOD VENDOR SPACE \$325.00       MAIN STREET MEMBER FOOD VENDOR SPACE \$175.00

VENDOR SPACE \$195.00       MAIN STREET MEMBER VENDOR SPACE \$95.00

Space Required:     10 x 10     10 x 20      Check One:     Need Water Hook up     Self-Contained

Trailer: Size \_\_\_\_\_      Serving Sides:  Left     Right     1 End     Both Ends

I have a Tent/Canopy       Other \_\_\_\_\_

**MENU CHOICES** (if applicable)

Indicate exact menu food item request(s) below - approvals are on a first-come/first-served basis. The Dancing on Main Street committee reserves the right to deny any vendor from selling a duplicate food requested by, and approved for, another vendor. Bottled water and cold drinks are allowed (no alcoholic beverages may be sold.) PLEASE PRINT NEATLY

1<sup>st</sup> Item \_\_\_\_\_

2<sup>nd</sup> Item \_\_\_\_\_

3<sup>rd</sup> Item \_\_\_\_\_

4<sup>th</sup> Item \_\_\_\_\_

**LICENSES / DOCUMENTS REQUIRED**

Permits must be clearly posted during the event.

I have a valid State of Ohio Food License

I will obtain a valid State of Ohio Food License from the Lorain County Health Department call 440-244-3418 (Lorain) or 440-322-6367 (Elyria)

I have valid Liability Insurance and will provide a copy with my application.

**ELECTRICAL SERVICE** (select all that apply): Main Street Amherst is obligated *ONLY* to provide electrical power to a receptacle mounted on our panels with N.E.M.A. configuration for the voltage and amperage circuit(s) that you request on your application. With this in mind, please list your electrical needs accurately! All electrical connections must conform to all local and national electric codes.

Lighting Only       Cooking and Lighting

Please be specific - what are you plugging in? (i.e. roaster etc.) \_\_\_\_\_

110 V Service       220 V Service       AMPS \_\_\_\_\_       None

**DEPOSIT FOR EACH SPACE** (refundable if vendor is in compliance with clean up & festival hours)  
**\$200.00 the Deposit is for each space not each vendor**

TOTAL AMOUNT PAID: Deposit for ***EACH SPACE*** + \_\_\_\_\_ = \_\_\_\_\_

**Important Notice:** Main Street Amherst will be the sole vendor of alcoholic beverages on the streets during this event.

**Please read and review the following:**

- No refunds due to weather. All concession spaces are outdoors; rental space does not include tents, tables, or chairs.
  - ALL PARTICIPANTS must provide their own equipment and setup, including tent or trailer. Direct electrical hook-ups are available on a case-by-case basis. Vendors must supply their own properly rated electrical extension cords (100 feet is recommended.)
  - ALL PARTICIPANTS must send Main Street Amherst a copy of Insurance Liability with this application.
  - ALL PARTICIPANTS are responsible to obtain a Vendor/Health Permit which can be purchased at the Lorain County Health Department located at 9880 Murray Ridge Road, Elyria, or call (440) 244-3418.
  - FOOD CONCESSION LOCATIONS will be assigned only by the Dancing on Main Street Committee.
  - ALL PARTICIPANTS are responsible to bring mats, tape and cones to cover wires that go over a side walk/walk way.
  - ALL PARTICIPANTS must remove all garbage from their concessions area at the end of the festival. Concessions not in compliance will be assessed a \$100.00 clean-up fee, therefore no refund will be made on their deposit.
  - FESTIVAL HOURS: 2:30pm to 11pm - SET-UP: Begins at 10 am and must be completed by 12 pm; selling may begin when set-up is completed (if more time is needed please let us know). TEAR DOWN: Participants must remain open and selling until 11pm, and agree not to tear down before 11pm, and be done and **out by 11:30pm NO EXCEPTIONS!** Concessions not in compliance will be assessed a \$200.00 fee, therefore no refund will be made on their deposit.
  - THE DANCING ON MAIN STREET COMMITTEE reserves the right to relocate or dismiss any participant or selling activity found as non-compliant with the conditions listed.
- Application form and contract must be completed and signed; failure to do so will result in the return of form to the applicant or rejections of application.
  - Application form must be received by **Friday, July 13, 2018** no exceptions
  - PLEASE SEND PAYMENT with application--refund will be made if not approved by the Dancing on Main Street Committee.

Return completed application, payment, signed contract and copy of insurance liability to:  
**DANCING ON MAIN STREET, 255 Park Avenue, Amherst OH 44001**

**GENERAL RELEASE AND ACCEPTANCE OF RULES AND REGULATIONS:** *I/we, the undersigned applicant(s) have read and understand the rules and regulations enclosed, including the Fire Regulations, and agree to abide by said rules. In addition, the applicant(s) do expressly release the Dancing on Main Street Committee, Main Street Amherst, and the ADBA and their assigns from all liability for injury, damage or loss to persons or property. If accepted, we understand the enclosed entry fee shall not be refunded in the event that I/we do not attend all or part of the event. In the event that Dancing on Main Street is canceled due to fire, calamity or any other act of God, public enemy, strikes, statutes or ordinances or any legal authority or any cause beyond the control of the Dancing on Main Street Committee, refunds will be available. I/we hereby agree to the enforcement of all rules and regulations of the event as set forth in this application and to ensure that all persons in my employ understand and abide by said rules throughout the course of the event.*

*By signing below, the applicant verifies that he/she has read, understands, and agrees to all of the above:*

\_\_\_\_\_ (Applicant signature) \_\_\_\_\_ (Date)

*Dancing on Main Street Committee will review all applications and will acknowledge acceptance or rejection in a timely manner.*

**FOR MAIN STREET AMHERST USE ONLY. DO NOT WRITE IN THIS SPACE.**

Application Reviewed On: \_\_\_\_\_ Reviewed by: \_\_\_\_\_

Application has been:  Accepted  Rejected  Vendor Notified \_\_\_\_\_ (date)

Payment Made \_\_\_\_\_ (date)  Check# \_\_\_\_\_  Credit Card  Cash (in person only)

## Dancing On Main Street Fire Regulations

Amherst Fire Department, Office of the Fire Chief  
414 Church Street, Amherst, Ohio 44001 (440) 988-4117



Fire Regulations for Portable Exterior Festival Cooking Booths  
(Updated January 2010) changes in bold

### Tent / Booth Construction/Location:

1. Tents / Booths shall be located a minimum of 20 feet from any permanent structure. If conditions warrant distance may be reduced as approved by the Fire Chief.
2. Cooking Tents / Booths must be separated from non-cooking Tents / Booths by 10 feet.
3. All fabric or pliable canopy covers, side/back drops and decorative material must be:
  - a. inherently fire resistive and labeled as such
  - b. treated with a fire retardant chemical that is approved and meets the requirements for flame resistant as determined in accordance with NFPA 701 as listed in rule 1301:7-7-45 of the Administration Code.
  - c. **An affidavit or affirmation attesting to flame retardency is present or on site for review.**
4. **Tent sides are open (all four (4) sides), if not, illuminated exit signs with emergency lighting are required at the exits. When sides are present, tent sides at exits are to be a contrasting color. (OFC-2403.14)**
5. Exit openings shall be a minimum of 3 feet wide and 6 feet 8 inches in height.
6. Vehicles shall be parked a minimum of 20 feet from the Tents / Booth.

### Cooking Equipment

1. All cooking equipment shall be of an approved type and comply with the building code and NFPA 70
2. Coleman stoves or equivalent may be used only with approved fuel and the following conditions
  - a. No gasoline or kerosene is to be used
  - b. No fueling of stoves in booth
  - c. No storage of fuel in booth
3. Butane or propane equipment shall conform to the following:
  - a. The maximum size for LPG tanks used inside the booth is 5 gallons
  - b. Tanks shall have a shutoff valve
  - c. Stove must have an on/off valve
  - d. Hoses must be of type approved for use with this equipment
  - e. Tank must be far enough away from stove to be shut off in case of fire, not under table with stove on top.
  - f. Tank must be protected from damage and secured in the upright position.
  - g. Tanks located outside of booths must have a pressure regulator if in excess of 5-gallon capacity.
  - h. No storage of extra butane or propane tanks in booths.
  - i. Turn off tank when not in use.
4. All connections must be tested and may be done with soap and water solution.
5. A minimum of 18 inches shall be provided between booth backdrop material and cooking appliances. Clearance may be reduced as approved by the fire chief.
6. A minimum of 16 inches shall be provided between deep fat frying appliances/woks and open flame stoves.

#### Fire Extinguishers:

1. Each booth must have a minimum approved 2-A:10-B:C rated portable fire extinguisher. **Any cooking involving oil such as frying or dipping requires a K Class Extinguisher. A:B:C and B:C extinguishers are not approved for this use. (OFC-906.2)**
2. Fire Extinguishers shall conform to the following:
  - a. The fire extinguisher must be mounted or secured so that it will not fall over.
  - b. It must be visible, (**in plain view**) and accessible and away from the cooking area.
  - c. It must be serviced within the last year, with a service tag attached.

#### Charcoal Barbecue Cooking:

1. Charcoal barbecue cooking is prohibited inside booths.
2. Only commercially sold charcoal fuel may be used.
3. Charcoal cooking shall be performed only in areas away from public access and shall be located a minimum of 10 feet from any booth with a minimum of 15 feet from any permanent structure.
4. Only commercially sold charcoal lighter fluid or electric starters may be used: no gasoline or kerosene, etc.
5. No storage of starter fluid in booths.
6. Coals shall be disposed of only in metal containers that have been designated for such use and approved by the fire chief. Dumping coals in trash containers is prohibited.

#### Wood Barbecue Cooking:

1. Wood barbecue cooking is prohibited inside booths.
2. Wood barbecue cooking shall be performed only in areas away from public access.
3. Distances from wood barbecues to permanent structures 15 feet or festival booth shall be 10 feet.
4. Fuel wood shall not be stored inside the booths
5. Coals shall be disposed of only in metal approved containers designed for such use and approved by the fire chief. Dumping of coals in trash containers is prohibited.

#### Deep Fat Fryers/Flammable Cooking:

1. Deep fat frying/Flammable cooking operations shall be located in a separate enclosure where only cooking operations are performed. Such enclosures shall conform to booth construction requirements and designed to be vented to the outside air as specified in the International Fire Gas Code. When vents or flues are used, all portions of the tent, canopy or membrane structure shall be not less than 12 inches from the flue or vent.

#### Gasoline Powered Generators:

1. All gasoline-powered generators shall be maintained a minimum of 10 feet from all combustible materials and /or LPG tanks.
2. Refueling procedures
  - a. Stop engine
  - b. Use only approved "safety cans"
  - c. Storage of fuel shall be outside area away from all combustibles or ignition sources.
3. Fire Extinguishers:
  - a. one 2-A:10-B:C rated fire extinguisher
  - b. Fire extinguisher must be visible and accessible, away from the cooking areas and generators.
  - c. Serviceable fire extinguishers(s) must have been serviced within the previous 12 months and must bear a current service tag showing the date of service.
  - d. Non-serviceable fire extinguisher(s) must have been purchased within the previous 12 months and must bear the sales receipt with the imprinted date of sale.

#### Extension Cords:

1. Extension cords must be rated for the appliances you are using. Only use UL Listed and approved cords.

#### Spot Lighting:

1. Spot or effect lighting shall only be supplied by electricity and all combustible construction located within 6 feet of such equipment shall be protected with approved noncombustible insulation not less than 9.25 inches thick.

#### Housekeeping:

1. The fire chief encourages the use of noncombustible materials in the cooking areas
2. Remove accumulated trash regularly.
3. Clean all cooking surfaces regularly to prevent the build-up of grease.
4. Fire Extinguishers proper size with service tag or new purchase receipt and secured.
5. Turn off gas appliances when not in use.
6. No combustible items in cooking areas.

#### Fire Safety Tips:

1. Know where the fire extinguisher is located and how to use it.
2. Do not leave food cooking unattended.
3. Do not wear loose-fitting clothing when cooking.
4. Keep combustibles away from heat sources. In case of emergency dial 911.